

Premises Licence

Part A**Schedule 12 Licensing Act 2003**

Initial licence from:

27th August 2005

Current Licence effective from:

10th November 2011**Part 1 – Premises details****Postal address of premises, or if none, ordnance survey map reference or description**

The Mezz Club, Unit 2, Waterloo House, Assembly Street, Leeds, LS2 7DE

Telephone number: 0113 243 9909

Licensable activities authorised by this licence

Sale by retail of alcohol, Performance of live music, Performance of recorded music, Entertainment similar to live music, recorded music or dance, Provision of facilities for dancing, Provision of facilities for anything similar to making music or dancing

Times the licence authorises the carrying out of licensable activities*Sale by retail of alcohol*

| | |
|------------------|---------------|
| Saturday | 11:00 - 10:00 |
| Sunday to Friday | 11:00 - 06:00 |

Performance of live music

| | |
|------------------|---------------|
| Saturday | 11:00 - 10:00 |
| Sunday to Friday | 11:00 - 06:00 |

Performance of recorded music

| | |
|------------------|---------------|
| Saturday | 11:00 - 10:30 |
| Sunday to Friday | 11:00 - 06:30 |

Entertainment similar to live music, recorded music or dance

| | |
|------------------|---------------|
| Saturday | 11:00 - 10:00 |
| Sunday to Friday | 11:00 - 06:00 |

Provision of facilities for dancing

| | |
|------------------|---------------|
| Saturday | 11:00 - 10:30 |
| Sunday to Friday | 11:00 - 06:30 |

Provision of facilities for anything similar to making music or dancing

| | |
|------------------|---------------|
| Saturday | 11:00 - 10:00 |
| Sunday to Friday | 11:00 - 06:00 |

The opening hours of the premises

| | |
|------------------|---------------|
| Sunday to Friday | 11:00 - 06:30 |
| Saturday | 11:00 - 10:30 |

Alcohol is sold for consumption on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Shalport Limited
C/o Poundworld Retail Limited
Axis 62
Foxbridge Way
Normanton Industrial Est
Normanton
WF6 1TN

Email Address: kendolecki@hotmail.com

Registered number of holder, for example company number, charity number (where applicable)

Registered business number: 04246544

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Kenneth Alan Dolecki
36A Oakdale Grove
Shipley
BD18 1NX

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: BD/PER0142

Licensing authority: City Of Bradford
Metropolitan District Council

Licence issued under the authority of Leeds City Council



Mr Matthew Nelson
Licensing Officer
Entertainment Licensing
Licensing and Registration

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

- a. games or activities which require or encourage, or are designed to require or encourage, individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
- b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- d. provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -
 - i. the outcome of a race, competition or other event or process, or
 - ii. the likelihood of anything occurring or not occurring;
- e. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
7. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

8. The responsible person shall ensure that -
 - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider. 1/2 pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml; and
 - b. customers are made aware of the availability of these measures

Embedded Restrictions

9. In relation to the morning on which summer time begins, paragraph (2) of this condition shall have effect with the substitution of references to three o'clock in the morning for references to two o'clock in the morning [or on hour following the hour actually specified in the certificate where the certificate currently requires closure between 1 am and 2 am.
10. On New Year's Eve the permitted hours shall extend through from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, to midnight on 31st December).
11. The Licensee shall not permit persons in excess of 500 to enter or occupy any portion of the licensed premises.
12. All members of staff shall be instructed in the safety precautions to be observed in the premises as far as those precautions relate to their duties and to the action to be taken by them in the event of fire or emergency.
13. All exits, passages, landings and stairways shall be kept free from obstruction at all times when the premises are used for licensed purposes.
14. A clear unobstructed route leading from each fire exit to a place of safety outside the premises shall be provided and maintained available for use at all times.
15. The Licensee shall ensure that no nuisance is caused by noise or vibration emanating from the licensed premises resulting from the use of this Licence. The Licensee shall provide urgent attention to any reports of noise nuisance, and act upon direction of the Licensing Authority.
16. Licensees are reminded that unauthorised flyposting is an offence under the Town & Country Planning Act 1990, as amended, Section 224.

17. In the case of an audience consisting of persons under 16 years of age, the minimum number of staff shall increase to a ratio of one per 100 occupancy.
18. At any licensed function no child shall be permitted to occupy any seat in the front row of the balcony, gallery or tier unless accompanied by, or in the charge of a person who appears to have attained the age of 16 years.
19. The Licensee shall ensure that any persons employed on the premises to work in the capacity as a door supervisor, hold current registration with the SIA and comply with all relevant rules and regulations laid down by that body.
20. Door Staff Daily Record Register

The Licensee shall maintain a Daily Record Register which is to be completed on a daily basis by the door staff when they commence and finish duty.
21. The Daily Record Register must be retained on the premises for a period of one year, taken from the date of the last entry, and include the following:
 - a) consecutively number pages;
 - b) the registration number and full name of each registered person on duty;
 - c) the date and time that he/she commenced that period of duty with a signed acknowledgement by that person;
 - d) the time at which he/she finished duty with a signed acknowledgement by that person.
22. Daily Record Registers shall be produced for immediate inspection on request by any official of the SIA, Police or Licensing Authority.
23. Licence holders must have a written search policy for those entering the premises.

All members of staff must be acquainted with this policy.
24. Sufficient number of staff of both sexes shall be on duty to undertake any searches of the public.
25. Clear and visible notices should be displayed to those entering the premises detailing the establishments search policy. These signs should state that the police will be informed if anyone is found in possession of controlled substances or weapons.
26. Secure receptacles, to the standard as required by the West Yorkshire Police, must be provided in a restricted part of the building for staff to deposit drugs and weapons.
27. Any seizure of controlled substances and weapons must be recorded in the Incident Report Register and reported to the police at the earliest possible time.
28. The licensee shall ensure that drinks glasses and any other glass receptacles are prevented from being taken off the premises accepting off-sales and their legitimate sale.
29. A suitable CCTV system operated in accordance with guidelines from the West Yorkshire Police shall be provided.
30. Any exemption to this condition must be agreed by the West Yorkshire Police and Licensing Authority.
31. All venues located within the Millgarth Division of the West Yorkshire Police which have the benefit of a Special Hours Certificate shall be a member of the Leeds Nightwatch Safer City Initiative. Each venue will operate with the benefit of a radio supplied through the L.N.S.C.I. and will adhere to the operating rules and guidelines laid down within the scheme.

32. No persons under the age of 18 years shall be admitted to the premises.

Annex 2 – Conditions consistent with the operating schedule

Additional details in respect of licensable activities authorised by this licence

Performance of live music

Location of activity: Indoors
Further details: Amplified music

Performance of recorded music

Location of activity: Indoors
Further details: Amplified music

Entertainment similar to live music, recorded music or dance

Location of activity: Indoors
Description of entertainment: Amplified music
Further details: DJ

Provision of facilities for dancing

Location of activity: Indoors
Further details: DJ

Provision of facilities for anything similar to making music or dancing

Location of activity: Indoors
Description of entertainment: Amplified music
Further details: DJ's

Conditions consistent with the operating schedule relating to the licensing objectives

The prevention of crime and disorder

33. The venue will stop serving alcohol at 10:00am (this applies to Sunday's only - all other days being 06:00am) and have a cooling off period to 10:30am (This applies to Sunday's only - all other days being 06:30am) at which time the venue will close for business.
34. Changing the music to relaxed mood, only where the theme is generally loud or high impact dance music.
35. Occasional public address or overt advertisement encouraging the sale of soft drinks and water.
36. Promote transport options (by advertising taxi numbers and having signs which allow the public to book taxis at reception), agree protocols and call priorities with local taxi firms and ensure transport options are suitably advertised at the venue and staff are aware.
37. The Licensee shall maintain an Incident Report Register within which staff must record any incident which has occurred on the premises.

38. The Incident Report Register must be retained on the premises for a period of one year, taken from the date of the last entry, and include the following:
 - a) Consecutive numbered pages
 - b) The date and time of the incident
 - c) The nature of the incident
 - d) The full name/s of staff involved including the registration number of any doorstaff, and whom the incident was reported, including the names of any police officers who attended the scene of the incident and details of any witness/es;
 - e) Any notes relative to the incident
39. Incident report registers shall be produced for immediate inspection on request by any Official of the Licensing Authority or Police Authority.
40. A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out.
41. The siting and standard of the CCTV system will be agreed with WYP prior to installation and will comply with that agreement at all times.
42. Changes to the siting and standard of CCTV systems may only be made with the written consent of West Yorkshire Police.
43. Security footage will be made secure and retained for a period of time to the satisfaction of WYP.
44. A Supervisors Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
45. The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
46. The minimum number of door supervisors for the premises is 2.
47. The Licensee will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.
48. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty (verified by the individual's signature).
49. The Daily Record Register will be retained for a period of twelve months from the date of the last entry.
50. Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.
51. The Licensee will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, and ejections from the premises.
52. The Incident Report Register will contain consecutively numbered pages, the date, time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers, if any, of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
53. The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.

54. The Licensee will inform West Yorkshire Police of any search resulting in a seizure of drugs or offensive weapons.
55. A suitable receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police.
56. Notice will be displayed at the entrances of the premises which state:
 - A search will be conducted as a condition of entry to premises;
 - Incidents of crime and disorder will be reported to the police;
 - Incidents of crime and disorder will be reported to the police;
 - Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent;
 - Entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances.
57. The premises will be linked to West Yorkshire Police (and other venues in the Leeds area/scheme) by means of Nite Net.
58. Such communication link will be kept in working order at all times.
59. The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.
60. Any police instructions or directions given via the link will be complied with whenever given.
61. All incidents of crime or disorder will be reported via the link to an agreed police contact point.
62. The Licensee will adopt a proof of age scheme which is approved by WYP and West Yorkshire Trading Standards (WYTS).
63. The Licensee's staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.
64. Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.
65. The Licensee will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.
66. Plastic or toughened glasses/bottles will be used when requested by West Yorkshire Police (e.g. football match days).
67. Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be displayed at the exits to the premises.
68. The Licensee will belong to a recognised trade body or Pub Watch Scheme, whose aims include the promotion of the licensing objectives.
69. The Licensee will ensure that customers who commit acts of anti-social behaviour are removed from the premises. Such customers will be excluded from the premises if further incidents occur.

70. The Licensee will comply with the agreed protocols of the local pubwatch scheme(s) or trade body where unilateral banning orders are implemented.
71. The Licensee will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The Licensee or DPS will ensure that staff receive training on the policy.
72. At least thirty minutes will be allowed between the final sales of alcohol and closing the premises. The DPS will permit customers to finish their drinks and leave the premises in an orderly manner.

Public safety

73. A written risk assessment will be kept which covers all activities which affect the health and safety of members of the public. This will include the noise levels to which the public are to be exposed and information will be provided for the public via signage at the entrance. The assessment will be produced for inspection at the request of an authorised officer.
74. The Licensee will adopt at the premises written policies and procedures on:
 - " Entry and egress to the premises (including monitoring of any capacity limit).
 - " Evacuation of the premises.
75. The Licensee will ensure staff are trained on these measures, and all other matters relating to the safety of the public.
76. Appropriately trained staff will be provided to oversee general safety within the premises, and these will be provided to a minimum number of one member of staff per 250 occupancy or part thereof, in accordance with the occupancy figure.
77. Where the licensable activities are held on floors other than the ground floor level, the ratio of supervisors will increase to 1 per 100 occupancy or part thereof on those levels.
78. The Licensee will have a written procedure for crowd control and management. All staff will be instructed in the operation of the procedure. The policy will be available for inspection at the request of an authorised officer.
79. All exit doors will be accessible, open easily, and exit routes will be maintained.
80. Safety checks, including doors, will be undertaken before opening to the public and a record kept of inspections.
81. Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.
82. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
83. All equipment, with which the public may have contact, will be maintained, stored and operated in a safe manner. Appropriate maintenance and test records will be kept and be available for inspection by an authorised officer.
84. Empty bottles and glasses will be collected regularly paying attention to balcony areas and raised levels.
85. Electrical installations will be inspected on a periodic basis (at least every 5 years) by a suitably qualified and competent person. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.

86. Portable electrical appliances including those brought in temporarily onto the premises will be checked on a regular basis by a suitably trained and competent person to ensure they are in a safe condition. Records will be kept of these checks. These will be made available at the request of an authorised officer.
87. Temporary electrical wiring and distributions will be inspected by a suitably qualified and competent person before they are put into use. An inspection record/certificate will be retained by an authorised officer.
88. The Licensee will maintain an electrical manually operated fire alarm system that can be clearly heard in all parts of the premises to the satisfaction of WYFRS.
89. The Licensee will maintain a fire alarm system with automatic heat and smoke detectors. The systems requirements, testing and operation will be to the satisfaction of WYFRS.
90. The positioning of the electrical fire alarm system, smoke and heat detectors will be agreed with WYFRS.
91. Fire alarm tests will be carried out daily and recorded in a suitable log book. The log book will be made available for inspection by an authorised officer.
92. All staff will be trained in operating the alarm system and be familiar with the fire and escape routes and action to be taken in the event of fire.
93. The Licensee will install and maintain electrical emergency lighting. The source of supply for this lighting will be separate from that for the general lighting. The emergency lighting will be positioned in areas agreed with the WYFRS. These areas will include passages, corridors, ramps and stair cases. The emergency lighting will allow individuals to see their way out of the premises without the aid of general lighting. The emergency lighting will illuminate all the provided exit notices.
94. The emergency lighting will perform on a complete failure of the normal lighting in a manner agreed with WYFRS. The emergency lighting will meet the British safety standards stipulated by WYFRS.
95. The Licensee will provide to the satisfaction of WYFRS exit sign boxes lit by both primary and emergency lighting. These exit sign boxes will be placed in positions agreed with WYFRS. The size, illumination and design of the sign(s) will be agreed with WYFRS.
96. Exit doors will be provided with external primary and emergency lighting points to the satisfaction of the WYFRS. The design of external fire escape route will be to the satisfaction of WYFRS.
97. The location, number, fire rating and standard of fire extinguishers will be agreed with WYFRS prior to installation and will comply with that agreement at all times.
98. The emergency lighting system will be tested in a manner which satisfies WYFRS. The test results will be kept a suitable log book and will be available for inspection by an authorised officer.
99. The Licensee will provide any kitchen on the premises with a fire blanket which meets the standards recommended by WYFRS. The fire blanket will be installed and maintained to the satisfaction of the WYFRS.
100. All curtains and drapes in the premises will be fire retardant and to the satisfaction of WYFRS. Certificates of compliance to the relevant British Standards will be available for inspection by an authorised officer.
101. Fabric, foliage and decorations will be constructed from materials to the satisfaction of the WYFRS. Certificates of compliance to the relevant British Standards will be available for inspection by an authorised officer.

102. The filling materials used in the furnishings will be combustion modified foam or other material to the satisfaction of WYFRS. Evidence of compliance to the relevant British Standards will be available for inspection by an authorised officer.
103. Any wall coverings at the premises or on escape routes will be to the satisfaction of the WYFRS. Evidence of compliance to the relevant British Standards will be available for inspection by an authorised officer.
104. Floor coverings at the premises will comply with those safety standards as stipulated by WYFRS. Evidence of compliance to the relevant British Standards will be available for inspection by an authorised officer.
105. At the request of an authorised, the Licensee will produce certification of any building works carried out at the premises. (This will be in the form of a building regulations completion certificate issued by the local authority or an approved inspector).
106. Regular safety checks of decorative and functional fixtures that could fall causing injury to the public or may cause a risk of fire, will be undertaken.
107. Regular safety checks of guardings to stairs, balconies, landings and ramps will be undertaken and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.
108. All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.
109. Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.
110. Safety checks will be recorded and made available for inspection at the request of an authorised officer.
111. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
112. Suitably trained First Aid staff will be provided at all times when the premises are open.
113. Adequate and appropriate First Aid equipment and materials will be available on the premises.
114. A written procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
115. A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.
116. No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.
117. Fireworks or pyrotechnics will not be used without prior written notification to WYFRS.

The prevention of public nuisance

118. No nuisance will be caused by noise or vibration emanating from the premises. Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
119. Noise will be inaudible at the nearest noise sensitive premises (where entertainment takes place on a regular basis).

120. Noise will be inaudible at the nearest noise sensitive premises between 23:00 hours and 07:00 hours the following day (where entertainment takes place less frequently).
121. There will be no external loudspeakers.
122. Empty bottles will be stored in suitable receptacles immediately outside of the premises prior to collection.
123. Receptacles will be used in a manner to minimise noise disturbance to adjoining properties.
124. Bottles will not be placed in the external receptacle after 23:00 hours to minimise noise disturbance to adjoining properties.
125. Deliveries, collections of refuse and bottles, and operational servicing will be carried out to minimise noise disturbance to adjoining premises. Instructions will be provided to drivers requiring them to switch off engines during deliveries, collections and servicing and to minimise other noise caused by their activities. Deliveries will be carried out between 07:00 and 19:00 except where unavoidable.
126. No nuisance will be caused by noise or vibration emanating from the premises from external plant or equipment.
127. The rating level of noise from plant and machinery will be no higher than 5dB below the lowest background level at the most affected noise sensitive premises during the operation of the plant. Plant and machinery will be regularly serviced and maintained to continue to meet the rating level.
128. If required, a noise report will be provided to Environmental Health Services. The premises supervisor will also identify in conjunction with Environmental Health Services any noise sensitive premises in the location.
129. The premises supervisor will liaise with Environmental Health Services and where necessary, install noise limiting devices, electrical cut-outs and door warning devices.
130. The premises supervisor will ensure that lobby doors at the premises are closed at all times except for access and egress to the premises unless required otherwise by WYFRS.
131. The Licensee will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.
132. The Licensee will ensure all lighting in the premises is of a suitable intensity and positioning. All lighting on or at the premises will be operated in a manner which will not cause a nuisance to nearby properties.
133. The premises will be operated in a manner which will prevent unwanted odours causing a nuisance to persons in the immediate area or nearby properties.
134. The premises will operate a suitable ventilation and extraction system. The system will be cleaned and maintained to the manufacturer's instructions to prevent unwanted odours occurring.
135. The licensed premises will store and dispose of business waste correctly and legally. The premises supervisor will ensure that the waste is prevented from seeping or spilling from where it is stored.
136. The Licensee will ensure all materials used to promote or market the premises are displayed lawfully. The Licensee will take measures to encourage agents, servants, employees or any party acting on his/her behalf to display promotional materials lawfully.

(E.g. by way of contractual agreement).

137. The Licensee will take reasonable steps to ensure that activities promoting or publicising his/her premises do not cause littering. The Licensee will take measures to remove such litter as and when it occurs.
138. Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure:
Queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.
139. The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.

Protection of children from harm

140. People under 18 (including staff) will not be admitted to the premises at any time when entertainment of an sexual or adult nature is being provided.
141. Measures will be put in place for ensuring non-admission to persons under 18 years of age when entertainment of an adult nature is taking place, such as door supervision and age checks (including staff).
142. The Licensee will not display outside the premises photographs or other images which indicate and suggest that striptease or similar entertainment takes place on the premises.
143. Any person on the premises who can be observed from outside the premises will be properly and decently dressed.
144. Signs will be provided informing customers that sales will not be made to under 18's and the age identification may be required.

Annex 3 – Conditions attached after a hearing by the licensing authority

The prevention of crime and disorder

145. Conditions attached after a review hearing

A notice in writing must be given to West Yorkshire Police licensing department of any planned event or promotion no less than 10 working days before the event is to take place. The notice must include details of the promoter, type of event planned, expected numbers attending and proposed security measures.

Annex 4 – Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.